

## Videos

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### **Set Up Your Alert Profile on PCS**

Alert Profiles are a free feature on PCS which you can use to find relevant opportunities being advertised by the public sector.

When setting up your Alert Profile you will select categories, key words and CPV codes relating to the areas you are interested in bidding for contacts under.

Once you set up your Alert Profile you will receive emails whenever buyers have added information to PCS which use the categories, key words and or CPV codes you selected.

View the step-by-step guide on how to set up your alert profile.

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### **Set up your Supplier Finder profile on PCS**

Supplier Finder is a free feature you can use to promote yourself to buyers for low value procurements which are also low risk. Setting up your Supplier Finder profile only takes a few minutes.

Once set up your Supplier Finder profile will make your goods and services searchable for buyers. When a buyer is looking for suppliers for procurement which is low value and also low risk they will use the Supplier Finder directory to search for suppliers. If you provide the goods or services they are searching for they may select you for a Quick Quote.

View the step-by-step guide on how to set up your Supplier Finder profile.

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### **Dynamic Purchasing System**

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## **Scottish Government Annual Procurement Report 2020-21**